

NO: SWD/IGCCD/S-6/SSC/2024-25

Date:15.02.2025

**GOVERNMENT OF KARNATAKA**  
**INDIRA GANDHI CENTRE FOR CAREER DEVELOPMENT**  
**(SOCIAL WELFARE DEPARTMENT)**  
**DR. BABU JAGAJIVAN RAM RESEARCH CENTRE**  
**OUTER RING ROAD, SUMMANAHALLI CIRCLE**  
**BENGALURU - 560 091.**  
**Ph: 080- 25578422**

**SHORT TERM E-TENDER NOTIFICATION**

**Providing pre-examination coaching for various Group – C exams conducted by SSC (Staff Selection Commission) to Scheduled Caste and Scheduled Tribes candidates for the year 2024-25.**

Assistant Director, Indira Gandhi Centre for Career Development (Social Welfare Department) is inviting online Short-Term e-Tender for providing pre-examination coaching for various Group – C exams conducted by SSC (Staff Selection Commission) to Scheduled Caste & Scheduled Tribe candidates for the year 2024-25 under two cover system/two parts (Technical and Financial Bid) from reputed and prestigious training institutions registered in India who have adequate resources and experience.

<b>Name of the work</b>
Providing pre-examination coaching for various group – C exams conducted by SSC (Staff Selection Commission) Examinations to Scheduled Caste and Scheduled Tribes candidates for the year 2024-25.

- 1. AMOUNT PUT TO TENDER:** Rs.255.00 lakhs (Rupees Two Crore Fifty-five lakhs only).
- 2. EMD:** Rs. 2,00,000/- (Rupees Two lakhs Only).
- 3.** The participating bidders will have to pay the Earnest Money Deposit (EMD) through e-Procurement portal through any of the five modes i.e Credit Card, Debit Card, Net Banking, NEFT or OTC.
- 4. Financial Bid:** The Training Institute should quote fee per candidate, inclusive of Coaching charges, Supply of printed Text books and study

**materials / digital materials will be provided to candidates and all other applicable taxes.**

5. The bidder can verify and download the Tender document and should participate through <http://kppp.karnataka.gov.in> for further information, please contact phone number: 080- 25578422.
6. Soft copies of the Bid documents can be downloaded from e-Procurement portal consisting of PQR (Pre-Qualification Requirements) and eligibility criteria of bidders, scope of the service to be provided, terms and conditions of contract to be complied with the agency/by the bidders registered with e-Procurement for e-Tendering.
7. The technical bid shall include the Pre-Qualification Requirements (PQR) documents. The financial bids shall include the duly filled Schedule-B. Both the scanned technical and financial bids shall be uploaded as per e-procurement portal. For more details, visit the web site <http://kppp.karnataka.gov.in>.
8. Both the Technical & Financial Bidding is through e-Tendering only. The bidders shall upload all the documents as per PQR for technical evaluation along with financial evaluation through online only. The bidders who are qualified at technical bid will be considered for financial bid.

**9. Calendar of events:**

NO: SWD/IGCCD/S-6/SSC/2024-25

15.02.2025

DATE OF COMMENCEMENT OF TENDER DOCUMENT in e-portal	15.02.2025 12:00 PM
PRE-BID MEETING	20.02.2025 2:30 PM
LAST DATE AND TIME FOR SUBMISSION OF TENDERS	05.03.2025 5:30 PM
TIME AND DATE OF OPENING OF TECHNICAL BID	07.03.2025 11:30 AM
TIME AND DATE OF OPENING OF FINANCIAL BID	10.03.2025 11:30 AM

(Tender inviting authority)  
Assistant Director  
Indira Gandhi Centre for Career  
Development (IGCCD)  
Bengaluru

**Introduction:**

The Government of Karnataka have the objective to train the candidates belonging to Scheduled Caste & Scheduled Tribe candidates to prepare for competitive examinations for various Group – C exams Conducted by SSC (Staff Selection Commission). In this regard Government of Karnataka intends to depute candidates to the reputed coaching institutions who have past experience in the relevant area.

**Scope of the services:**

The Government of Karnataka intends to conduct pre-examination coaching for various Group – C Exams Conducted by SSC (Staff Selection Commission) for the year 2024-25. The bidder should have adequate human resources, infrastructure, study materials / digital materials experience to effectively implement the said coaching programme. The bidder should conduct class room coaching to Scheduled Caste & Scheduled Tribe candidates.

**Authorities related to the E-Tender**

<b>Sl. No</b>	<b>Designation of the officers</b>	<b>Authorities</b>
1	Principal Secretary, Social Welfare Department, Bengaluru.	Appellate authority
2	Director, Indira Gandhi Centre for Career Development (IG-CCD), Bengaluru.	Acceptance authority
3	Assistant Director, Indira Gandhi Centre for Career Development (IG-CCD), Bengaluru	Inviting authority

**PRE-QUALIFICATION REQUIREMENTS OF THE TEACHING INSTITUTIONS****Providing pre-examination coaching for various Group – C exams conducted by SSC (Staff Selection Commission)****I. Conditions:**

1. The Coaching institute should be registered under Companies Act / Trust Act / Societies Registration Act /Partnership Act/Proprietorship act & also under GST Act.
2. There should be no legal cases of violation of any Statutory laws (Central/State) against the Institute.
3. The institute building should comply with building bye laws and fire safety requirements from concerned government authorities.
4. Teaching institute should have an excellent track record and must have been teaching for at least 3 years, in providing pre-coaching for various exams conducted by SSC (Staff Selection Commission).

5. Teaching institute should have cumulative turnover of at least Rs. 100 Lakhs in last 3 financial / assessment years i.e., 2021-2022, 2022-23 & 2023-24. (Teaching institute should upload Income tax returns for minimum 3 financial/assessment years i.e., 2021-2022, 2022-23 & 2023-24)
6. The coaching Institute must mandatorily have an own building or rented building with a minimum of 5000 square feet and adequate space in class rooms, library along with other private students and the said building should adhere to all required norms as per the disaster management Act and fire safety regulations. There must be adequate space to accommodate the IGCCD forthcoming batch in class rooms and library.
7. The coaching Institution should have excellent quality study material, developed in-house. All required good study materials should be provided to the students of the IGCCD without fail and within stipulated time.
8. The institution must have subject experts for each subject as per the SSC syllabus (supporting documents to be provided).
9. The coaching Institute must be the original Institute. No franchise of the Institute or consortium with an established Institute is allowed to bid. The Institute should coach the candidates in house & there is no provision to train the students at a franchise / consortium.
10. The eligible candidates who are selected for the said coaching shall exercise their option for the selecting the coaching Institute of their choice for admission. No institution will get more than 20% of the cumulative target. Director, IGCCD will have the power to further reduce or increase the number of students allotted to the selected Institution based on the feedback of the students.
11. If any of the empaneled institutions are found to be not performing well, after IGCCD deputed the candidates, or if they are found to have submitted fraudulent information to the Government, then the candidates allotted to

such institutions will be re-allotted to other coaching institutions as per the student's choice within the empaneled institutions.

12. The coaching institute must upload self-declaration attested by a notary stating that the Institute / firm have not been blacklisted by Government of India / Government of Karnataka or any other Government undertakings.
13. Training Duration: – 3 Months.
14. The Evaluation of Technical and Financial bids shall be as per the KTPP Act.

**II. Documents to be uploaded for Technical bid:  
(Copy of the original documents to be uploaded)**

1. Registration certificate regarding whether registered under Company Act/ Trust Act /Societies Registration Act/Partnership Act/ Proprietorship Act.  
**(Valid up to 2025)**
2. GST Registration Certificate.
3. Income tax returns for last 3 financial /assessment years, 2021-22 2022-23 & 2023-24.
4. Audited Trading, Profit and Loss account and Balance Sheet for last 3 financial / assessment years i.e., 2021-22 2022-23 & 2023-24.
5. The Training institute must have minimum 5000 square feet own building / rented building. (Rent agreement or tax paid challans to be uploaded).
6. Yearwise details of trained candidates / students in last three years either online / offline.

Sl. No.	Year	Name of the trainee	Address & Phone Number	Date of conducting/attending with exam details	

7. Statement of Turnover details made in last 3 financial / assessment years i.e., 2021-22, 2022-23 & 2023-24 duly issued by Chartered Accountant as per annexure-1.

8. Details of quality digital learning content with dedicated online platform either developed or maintained in-house / in collaboration with reputed institutions.
9. Teaching Institution should have quality study materials developed in-house or in collaboration with reputed institutions.
10. Application in the prescribed format as per Schedule-1.
11. Declaration of the training institute stating that agree to abide by all the terms and conditions of the contract. (Part-II).
12. Declaration of the training institute that the requirement of the tender agreement will be fulfilled. (Annexure-2).
13. Tender document must be filled and attested with seal in each page and uploaded (Except financial bid-schedule-B).

**III.** The Training Institutions shall submit a check list with details of documents uploaded (i.e. for the points mentioned in I, II and III above).

**IV.** The Financial /Price bid of the Coaching Institutions which do not meet the pre-qualifying requirements of Technical Bids will not be considered.

**V.** The second cover containing financial bid of the technically qualified bidders only will be opened.

(Tender inviting authority)  
Assistant Director,  
Indira Gandhi Centre for Career  
Development, Bengaluru

### Evaluation of Technical Bids.

**i) Weightage based technical evaluation criteria for short listing.**

SN	Minimum eligibility criteria	Marks	Max. Marks
1	Teaching Institute should be registered under Company Act / Trust Act / Partnership Act/ Proprietorship act /Societies Registration Act – 10 Marks.	Meeting the minimum requirements	10
2	Teaching Institute should have 3 years of experience in providing SSC or any other equivalent entrance exam or any other form of teaching / learning pedagogy	3 years of experience – 5 marks, for every one more year of experience will get one more mark, maximum 10 marks	10
3	Teaching Institute should be registered under GST Act	Mandatory Document	
4	Teaching Institute should upload Income Tax returns for 3 financial / assessment years.	Mandatory Document	
5	Teaching Institute should have 5000 square feet own building / rented building		10
6	Teaching Institute should have taught more than 500 candidates or students for SSC exams in last 3 years in offline mode	Trained more than 500 candidates – 3 marks, more than 500 candidates, for every 100 candidates will get one more mark, maximum 15 marks	15



7	Teaching institution should have quality digital learning content with dedicated online platform either developed and maintained in-house / in collaboration with reputed institutions	As decided by the scrutiny committee	15
8	Teaching Institution should have quality study material, developed in-house / own publication/in collaboration with reputed institutions	As decided by the scrutiny committee	15
9	Any other significant feature of the institution towards excellence in coaching.	Submit the necessary proof.	5
10	Already coached state government sponsored candidates from any department		10
11	Track Record of the Institution The number of candidates who have cleared SSC exam successfully	More than 100 candidates- 10 marks 51 to 100 candidates- 5 marks 01 to 50 candidates- 3 marks	10
<b>Total</b>			<b>100</b>

**\*Note: - All the technical documents to be uploaded should be notarized.**

**ii) Evaluation of Technical bids:**

- a) The evaluation of the Technical and Financial offers as per KTPP Act.
- b) The Bidders, whose technical offers are responsive against the minimum eligibility criteria, will be short listed for opening of commercial bids.
- c) The bidders whose technical offers are responsive against the minimum eligibility criteria prescribed with the minimum qualifying marks in each

of the above criteria will be shortlisted and commercial bids of such short-listed bidders only will be opened and also all compulsory/mandatory prescribed documents to be uploaded otherwise bid will be rejected summarily.

- d) The minimum qualifying marks is 60 against maximum marks prescribed 100.
- iii) Final selection of the bidder considering both Quality and cost (the feedback of the already sponsored candidates in the previous years to the bidder institution will also be examined)

More than one coaching centre (eligible in all respects only) will be selected.

(Tender inviting authority)  
Assistant Director,  
Indira Gandhi Centre for Career  
Development, Bengaluru

**GENERAL TERMS AND CONDITIONS  
(Pre-examination coaching for Group-C  
Posts Conducted by SSC)**

1. Conditional tenders are liable for rejection.
2. Intending tenderers can have detailed information from the office during office hours.
3. The tender acceptance authority / technical evaluation committee, reserves the rights to reject any or all tenders without assigning any reason.
4. The eligible candidates themselves select the coaching centres in which they want to seek coaching against the target fixed by the respective department. There is no provision for demanding more than 20% of the cumulative target.
5. If the admitted number of candidates is lesser than the candidates deployed, course fee will be paid only to those who are admitted from the respective department. If any candidate discontinues the coaching after completion of 75% of the total duration of the training, the institution will be eligible to receive entire course fee as fixed by the department for each candidate. If the candidate completes 60% of training, the institution will be eligible to receive 50% of training, if the candidate completes 40% of training, the institution will be eligible to receive 25%. If the candidate attends less than 25% of the training, no fee will be payable to the training institution, however the empanelled institution is responsible to inform IGCCD regarding dropouts if there are any.
6. The selected institutions must have bio-metric system for attendance and submit the same every month to the respective department.
7. The selected teaching Institute shall provide qualitative pre-examination training to the all candidates deputed by the Government of Karnataka as per the syllabus notified / prescribed.

8. The teaching institute should conduct at least one test series once in a month and 2 main tests (total 5) during the training period and submit the results to the respective department.
9. Teaching Institution should provide quality study material for each candidate.
10. The duration of the training programme will be 03 months.
11. Rate negotiation will be done by the tender accepting authority/committee.
12. The selected teaching institute should not sublet the contract. If the teaching institute is found to have sublet the contract, the contract will be terminated at the risk and cost of the teaching institute concerned.
13. The selected Institution shall enter into a contract agreement on a non-judicial stamp paper of Rs.500/- (Rupees five hundred only) with terms and conditions as per the format specified by the government, within 07 days from the receipt of written communication of letter of acceptance to this effect failing which the EMD will be forfeited.
14. Course fee will be paid in three installments, first installment of 30% of total amount will be released after the completion of 1 month training and second installment of 40% of total amount will be released during middle of the training period. The third and final installment of 30% will be released after the successful completion of training.
15. **Penalty clause:** The successful bidder must provide all the resource manpower from the date of starting of coaching, failing in which penalty at the rate of Rs.100/- shall be charged per day per candidate. After which work order will be cancelled. In addition, forfeiture of performance security deposit will also be considered.

16. The Director, IGCCD, Bengaluru, including the authorized officers of the concerned department shall have the power to inspect the institution and issue notice in writing and to instruct/direct the Institution to make alterations/variations/any updates in the assigned work.

17. Evaluation of Technical and Commercial Proposal:

A. Evaluation of Technical Bids -

A Tender scrutiny committee will be formed by government for evaluation of the bids. The committee would evaluate both Pre-qualification cum Technical bids based on the details provided in the RFP and the committee shall seek the bidders to make a technical presentation on a specified date and time. Decision of the committee would be final and binding upon all the Bidders. The commercial proposal of those bidders found pre-qualified and technically qualified will be opened.

B. Financial Evaluation -

The Commercial Bids of only the technically qualified bidders will be opened for evaluation. The rates will be negotiated by the Tender accepting authority/ tender evaluation Committee.

18. All disputes arising out of this contract will be within the jurisdiction of the courts in Bengaluru city.

19. Failure to abide by the Agreement:

The conditions stipulated in the agreement shall be strictly adhered to and violation of any of the conditions will entail termination of the contract without prejudice to the rights of the government with such penalties as specified by the Agreement.

20. Confidentiality of the Document:

This Tender Document is confidential and the Social Welfare Department shall ensure that anything contained in this Tender Document shall not be disclosed in any manner, whatsoever.

21. The successful bidder shall furnish performance security within 15 days from the date of signing the agreement at 5% on contract value in the form of DD drawn in favour of concerned departments or bank guarantee having validity for the entire period of coaching i.e., from the date of issue of work order. The tender inviting authority / committee reserves the rights to get the security deposit/Bank guarantee extended for further period based on the extension of the service.

22. Appeal: Any tenderer aggrieved by an order passed by the tender accepting authority may appeal to the prescribed appellate authority within seven days from the date of receipt of such order or rejection/disqualification.

23. Rejection Criteria:

Besides other conditions and terms of the tender document, bids may be rejected under following circumstances.

A. Pre-Qualification cum Technical Rejection Criteria.

- If the information provided by the Bidder is found to be incorrect / misleading at any stage / time during the Tendering Process / afterwards.
- Any effort on the part of a Bidder to influence the bid evaluation, bid comparison or contract award decisions.
- Bids without signature of person (s) duly authorized on required pages of the bid.

- Bids without power of authorization and any other document consisting of adequate proof of the ability of the signatory to bind the Bidder.
- Failure to furnish proofs for information provided.
- Bidders shall ensure that original documents are scanned and uploaded in the slots specified in e-procurement portal.
- Revelation of prices in any form or by any reason before opening the commercial Bid.
- Failure to furnish all information required by the RFP (Request for proposal) document or submission of a bid not substantially responsive to the Tender document in every respect.
- Bidders not complying with the Technical and General Terms and Conditions as stated in the RFP.
- The Bidder not conforming to unconditional acceptance of full responsibility of providing services in accordance with the Agreements of this tender.
- If the bid does not confirm to the timelines indicated in the bid.

B. Commercial Rejection Criteria.

- Incomplete Price Bid.
- Price Bids that do not conform to the Tender's price bid format.
- Total price quoted by the Bidder shall not include all statutory taxes and levies applicable.

(Tender inviting authority)  
Assistant Director,  
Indira Gandhi Centre for Career  
Development, Bengaluru

**Schedule-1**  
**(Application)**  
**Government of Karnataka**  
**Indira Gandhi Centre for Career Development-IGCCD**  
**SOCIAL WELFARE DEPARTMENT**

(Application to be filled by the Training Institution)

**[Coaching for various Group – C Exams Conducted by SSC (Staff Selection Commission) for Scheduled Caste & Scheduled Tribe candidates]**

1.	Name of Teaching Institution Postal Address	
2.	a) Name of Head / Chairperson / President	
	c) Name of Secretary	
3.	Contact Person's Name	
	Contact No.	
4.	Date of Establishment	
5.	a) Whether the Institution is registered (Yes/No)	
	b) If Yes, under which act. Institution is registered (Legal status)	
	c) Registration Number	
	d) Date of Registration	
	e) Date of Expiry	
6.	a) GST certificate No.	
7.	a) Mention Permanent Account Number (PAN) of the Institution or Head of the Institution.	
8.	Total financial turn over for the last 3 years in lakhs	Annexure-I should be duly filled and submitted



9.	Total yearsof pedagogy requiring enable success in competitive examinations (List of Successful candidates)																															
10.	Whether Training institute has provided pedagogy for student success in competitive examinations  <table border="1" data-bbox="406 445 1341 722"> <thead> <tr> <th>Sl. No.</th> <th>Year</th> <th>No. of Candidates</th> <th>No. of successful candidates in SSC Posts</th> <th>% of Success</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2021-22</td> <td></td> <td></td> <td></td> </tr> <tr> <td>2</td> <td>2022-23</td> <td></td> <td></td> <td></td> </tr> <tr> <td>3</td> <td>2023-24</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>TOTAL</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		Sl. No.	Year	No. of Candidates	No. of successful candidates in SSC Posts	% of Success	1	2021-22				2	2022-23				3	2023-24					TOTAL								
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11.	<p>a. Whether the Training Institute is functioning in its own building or in a rented building.</p> <p>b. Total square feet of builtup area.</p> <p>c. Class rooms and other details:</p> <table border="1" data-bbox="415 955 1330 1140"> <thead> <tr> <th>Particulars</th> <th>Number</th> <th>Total capacity</th> </tr> </thead> <tbody> <tr> <td>Classroom</td> <td></td> <td></td> </tr> <tr> <td>Seminar hall</td> <td></td> <td></td> </tr> <tr> <td>Audio-visual room</td> <td></td> <td></td> </tr> </tbody> </table>		Particulars	Number	Total capacity	Classroom			Seminar hall			Audio-visual room																				
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14.	Library facilities: <table border="1" data-bbox="331 180 1411 457"> <tr> <td data-bbox="331 180 800 270">a) No. of relevant reference books</td> <td data-bbox="800 180 1411 270"></td> </tr> <tr> <td data-bbox="331 270 800 331">b) No. of journals/ magazines</td> <td data-bbox="800 270 1411 331"></td> </tr> <tr> <td data-bbox="331 331 800 392">c) No. of daily news papers</td> <td data-bbox="800 331 1411 392"></td> </tr> <tr> <td data-bbox="331 392 800 457">d) Working hours</td> <td data-bbox="800 392 1411 457"></td> </tr> </table>	a) No. of relevant reference books		b) No. of journals/ magazines		c) No. of daily news papers		d) Working hours	
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d) Working hours									
15.	Number of candidates, the Institute is willing to take from department for SSC exams coaching.								
16.	Any other details:								

**(Note:** One set of latest quality study material to be given to the candidates, should be submitted to the Department on / before the day of verification of technical bid).

Date:

Place:

Signature & Designation

## PART-I

### (Abstract Details)

Tenders in two cover systems invited from registered teaching Institute for various Group – C exams conducted by SSC (Staff Selection Commission) for Scheduled caste & Scheduled Tribe candidates to be sponsored by the government for the following:

1. Nature of Service: providing pre-examination Training for various Group – C exams conducted by SSC (Staff Selection Commission) for Scheduled caste & Scheduled Tribe candidates.
2. The bidders can view the tender details from the website – <http://kppp.karnataka.gov.in> for further information, please contact phone number 080- 25578422.
3. Tender documents shall be submitted through e-Procurement portal only.
4. The participating bidders will have to pay Earnest Money Deposit (EMD) of Rs. 2,00,000/-of the tender value to be paid through e-Procurement portal.
5. The validity of the offer shall remain open for a period of 180 days from the date of opening of financial bids. If any tenderer withdraws his tender before the said period or makes any modifications in the terms and the conditions of the tender, then the tender acceptance authority / committee shall, without prejudice to any other rights or remedy, be at liberty to debarred for participation in the tendering process for the Procurements of this Procurement Entity for a period of one year from the date of default.
6. Final acceptance of the tender rests with the acceptance authority who reserves the right to accept or reject any or all tenders without assigning any reason.
7. Submission of the tender by the teaching institute implies that these conditions of contract have been read and is aware of the scope of the service and the number of supporting staff to be deployed.

8. Tenders not submitted in the prescribed form will be rejected.
9. The successful tenderer shall attend this office on a date to be fixed and intimated to him for executing agreement etc. failure on the part of the successful tenderer to execute the contract agreement within 07 days from the receipt of written communication of letter of acceptance to this effect, would entail rejection of tender and debarred for participation in tendering process for a period of one year.
10. Applicable taxes, as per rules in force will be deducted from the bills payable to the coaching institutions at the time of release of training cost.

(Tender inviting authority)  
Assistant Director,  
Indira Gandhi Centre for Career  
Development, Bengaluru

**GOVERNMENT OF KARNATAKA**  
**Government of Karnataka**  
**Indira Gandhi Centre for Career Development-IGCCD**  
**SOCIAL WELFARE DEPARTMENT**

**PART-II**  
(Declaration of the Training Institution)

To,  
The Director,  
Indira Gandhi Centre for Career Development,  
Dr. BABU JAGAJIVAN RAM RESEARCH CENTRE  
OUTER RING ROAD, SUMMANAHALLI CIRCLE  
BENGALURU – 560 091.

Sir/Madam,

Tender for providing pre-examination Coaching for various Group – C exams conducted by SSC (Staff Selection Commission) for Scheduled Caste & Scheduled Tribe Candidates for the year 2024-25.

I/We ..... do hereby submit tender for providing pre-examination Coaching for various Group – C exams conducted by SSC (Staff Selection Commission) to the Scheduled Caste & Scheduled Tribe Candidates as per the quoted rates and in all respects in accordance with the conditions applicable.

**NATURE OF SERVICE:** Providing Pre-examination Coaching for various Group – C exams conducted by SSC (Staff Selection Commission) for Scheduled Caste & Scheduled Tribe Candidates for the year 2024-25.

I/We have paid an amount of Rs. \_\_\_\_\_/- (\_\_\_\_\_) tender value through e-procurement towards EMD. I/We are aware that the EMD will not bear any interest.

If this tender is accepted, I/We agree to abide by and fulfill all the terms and conditions of the contract.

I/We hereby distinctly and expressly declare and acknowledge that before submission of this tender; I/We have carefully followed the instructions.

I/We distinctly agree that I/We would hereafter make no claim or demand upon the concerned departments based upon or arising out of any alleged

misunderstanding or misconceptions or mistake on my/our part of the said contract, agreements, stipulations, restrictions, and conditions.

Any notice required to be served on me/us shall be sufficiently served on me/us by post (registered or ordinary) or courier or left at my/our address given herein.

I/We fully understand the terms and conditions of the contract to be entered into between me/us and the government of karnataka, and the written agreement shall be the foundation of the rights of both the parties and the contract shall not be deemed to be complete until an agreement has been signed by me/us and the concerned departments.

Dated this ..... day of .....2025.

**Authorised signatory of the Teaching Institute  
(Name & designation with Mobile No.)**

**Annexure-I**

We hereby certify that the operational turnover of M/s.-----is as below for the periods mentioned below: -

<b>SL. NO.</b>	<b>Financial / Assessment year</b>	<b>Annual Turnover (In Rs.)</b>
1	2021-22	
2	2022-23	
3	2023-24	
	<b>TOTAL</b>	

**Signature of the Chartered  
Accountant with seal  
(Name of the Chartered Accountant &  
Firm with complete address)  
Membership Number-----**

**Important Note:** Audited statement of Accounts such as Balance sheet, Trading, Profit and loss Account for last 3 financial / assessment years should be attached with this Annexure.

## Annexure-2

**GOVERNMENT OF KARNATAKA**  
**Indira Gandhi Centre for Career Development-IGCCD**  
**SOCIAL WELFARE DEPARTMENT**  
**Dr. BABU JAGAJIVAN RAM RESEARCH CENTRE**  
**OUTER RING ROAD, SUMMANAHALLI CIRCLE**  
**BENGALURU – 560 091.**  
**Ph: 080- 25578422**

To ,

The Director,  
Indira Gandhi Centre for Career Development,  
Dr. BABU JAGAJIVAN RAM RESEARCH CENTRE  
OUTER RING ROAD, SUMMANAHALLI CIRCLE  
BENGALURU – 560 091

Sir,

### **DECLARATION**

(To be given by the Contractor at the time of uploading the completed short-term tender)

**NATURE OF SERVICE:** Providing Pre-examination Coaching for various Group – C exams conducted by SSC (Staff Selection Commission) for Scheduled Caste & Scheduled Tribe Candidates for the year 2024-25.

I/We have read the Tender documents and related matters carefully and diligently and that I / We have uploaded the tender having studied, understood and accepted the full implications of the agreement.

The requirements of the tender agreement stated herein will be fulfilled by me/us to the satisfaction of the Government of Karnataka.

**Authorised signatory of the Teaching Institute**  
**(Name & designation with Mobile No.)**



**(Schedule –B)**  
**Financial Bid**  
**(Bidders Reference Only)**

**GOVERNMENT OF KARNATAKA**  
**Indira Gandhi Centre for Career Development-IGCCD**  
**SOCIAL WELFARE DEPARTMENT**  
**Dr. BABU JAGAJIVAN RAM RESEARCH CENTRE**  
**OUTER RING ROAD, SUMMANAHALLI CIRCLE**  
**BENGALURU – 560 091.**  
**Ph: 080- 25578422**

To,  
The Director,  
Indira Gandhi Centre for Career Development,  
Dr. BABU JAGAJIVAN RAM RESEARCH CENTRE  
OUTER RING ROAD, SUMMANAHALLI CIRCLE  
BENGALURU – 560 091.

Sir,

Subject: Providing Pre-examination Coaching for various Group – C exams conducted by SSC (Staff Selection Commission) for Scheduled Caste & Scheduled Tribe Candidates for the year 2024-25.

\*\*\*\*\*

Tender No. and Date: \_\_\_\_\_

Sl. No.	Particulars	Course fee Quoted per candidate	
		Amt in Rs	
1.	The Teaching Institute should quote course fee per candidate for Providing Pre-examination Coaching for various Group – C exams conducted by SSC (Staff Selection Commission).		
	The course fee should inclusive of Coaching charges, Supply of printed Text books and study materials / digital materials will be provided to candidates and all other applicable taxes.		
		<b>Total</b>	

Note:- Teaching Institutes should quote price per candidate.

Note:

- (a) A bidder is not allowed to quote a price that is lower than 85% of the total tender amount.
- (b) If a bidder submits a bid below the 15% threshold, their proposal is likely to be rejected as non-compliant with the tender requirements

Phone Number

**Signature**  
**Name & address of the tenderer or**  
**Bidder with designation**